



Permit #: \_\_\_\_\_

Received Date: \_\_\_\_\_

# City of Apache Junction

## Division of Building Safety and Inspection

300 E. Superstition Boulevard • Apache Junction, AZ 85119  
 Ph: (480) 474-5156 • email: buildingpermits@AJCity.Net

### Application for Change of Use/Occupancy

No construction/remodeling to be done

**\*\* See the Change in Use/Occupancy Guide before completing and submitting**

**PLEASE TYPE OR PRINT.**

ADDRESS OF EXISTING BUILDING OR SPACE: #) ZIP CODE			CHECK APPLICABLE BOX (ES)	
<input type="checkbox"/> 85119 <input type="checkbox"/> 85120			<input type="checkbox"/> Changing Use or Occupancy	
DESCRIPTION OF CURRENT, OR PAST USE OR OCCUPANCY OF BUILDING OR SPACE:			<input type="checkbox"/> Adding A Use or Occupancy	
			<input type="checkbox"/> Removing a Use or Occupancy	
CURRENT/PAST USE CODE	ASSESSOR PARCEL NUMBER	LOT/SUITE #	Proposed Occupant Load	
			<input type="checkbox"/> Less (<) than 50	
NUMBER of STORIES	SQUARE FOOTAGE EXISTING:	Building has fire sprinklers	<input type="checkbox"/> 50-100	
NUMBER of UNITS	<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> 100 +	
DESCRIPTION OF NEW USE/OCCUPANCY(S)			ZONING:	<input type="checkbox"/> Other:

**PLEASE CHECK ALL APPROPRIATE BOXES**

CONSTRUCTION TYPE		PROPOSED NEW or ADDITIONAL BUILDING OCCUPANCY CLASSIFICATION	
<input type="checkbox"/> IA	<input type="checkbox"/> IB	<input type="checkbox"/> ASSEMBLY, A-2- Restaurant, Bar >49 occupants	<input type="checkbox"/> ASSEMBLY A-1, A-4, A-5
<input type="checkbox"/> IIA	<input type="checkbox"/> IIB	<input type="checkbox"/> BUSINESS, B- (A-2 w/less than 50 occupants)	<input type="checkbox"/> ASSEMBLY A-3- church
<input type="checkbox"/> IIIA	<input type="checkbox"/> IIIB	<input type="checkbox"/> MERCANTILE, M- Retail, Gas Station	<input type="checkbox"/> EDUCATIONAL, E ≤ 12 <sup>th</sup> grade
<input type="checkbox"/> IV HEAVY TIMBER		<input type="checkbox"/> STORAGE S-1/Moderate Hazard- auto repair, tires, combustibles	<input type="checkbox"/> HIGH HAZARD H-1-5
<input type="checkbox"/> VA	<input type="checkbox"/> VB	<input type="checkbox"/> STORAGE S-2/Light Hazard- food, metals, non-combustibles	<input type="checkbox"/> INSTITUTIONAL I-2- hospital, nursing home
<b>Fire Suppression/ Sprinkler</b>		<input type="checkbox"/> FACTORY F-1/Moderate Hazard-combustibles, wood	<input type="checkbox"/> INSTITUTIONAL I-4- Child/ Adult <24 hr.
<input type="checkbox"/> NFPA 13		<input type="checkbox"/> FACTORY F-2/Lt. Hazard- metals, ceramic, glass	<input type="checkbox"/> RESIDENTIAL R-1-hotel
<input type="checkbox"/> NFPA 13R		<input type="checkbox"/> INSTITUTIONAL I-1- Asstd. Living, Group Homes >10 occupants for 24 hours	<input type="checkbox"/> RESIDENTIAL R-4- 5-10 occupants = 24 hrs.
<input type="checkbox"/> Other _____		<input type="checkbox"/> RESIDENTIAL R-2- Apartments > 2 units	<input type="checkbox"/> Utility/Misc. U- carports

OWNER OF BUILDING, SHOPPING CENTER, ETC.	TELEPHONE #:
MAILING ADDRESS	FAX #:
TENANT OF BUILDING, SHOPPING CENTER, ETC.	TELEPHONE #: <span style="float: right;">Email address</span>
MAILING ADDRESS	FAX #:

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<b>APPLICANT</b>	<b>TELEPHONE #:</b>	<b>Email address</b>
<b>PRINT NAME OF PERSON TO CONTACT WHEN PERMIT IS READY</b>	<b>TELEPHONE #:</b>	
<p><i>I hereby certify that I have read this application and state that the above information is correct and accurately reflects the intended scope of work and matches the accompanying plans. I declare that I am the owner or duly authorized agent of the owner. I agree to comply with all Federal, State and City laws, codes and ordinances related to building construction, zoning and use/occupancy requirements. I hereby authorize representatives of the City of Apache Junction to enter upon the above mentioned property for inspection purposes.</i> An application for which no permit is issued within 180 days following the date of application shall expire by limitation. A written request for an extension can be made one time. It is at the discretion of the Building and Safety Manager whether the extension will be granted.</p>		
<b>APPLICANT SIGNATURE:</b>	<b>DATE:</b>	<b>Revised 6.26.2019 JDZ</b>
<b>FOR OFFICE USE ONLY:</b>		
<p><input type="checkbox"/> <b>New/Additional Occupancy is of equal or lesser hazard</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> <b>No increase in occupant load (based on occupant load factor)</b></li><li><input type="checkbox"/> <b>No new or increased use or storage of regulated materials (compressed gas, flammables or combustibles)</b></li><li><input type="checkbox"/> <b>No Mechanical, Electrical or Plumbing changes triggered.</b></li><li><input type="checkbox"/> <b>Mechanical, Electrical or plumbing change required but to be under separate permit.</b></li></ul> <p><input type="checkbox"/> <b>New/Additional Occupancy of higher hazard</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> <b>Increase in occupant load</b></li><li><input type="checkbox"/> <b>New or added regulated materials (compressed gas, flammables or combustibles)</b></li></ul> <p><b>*** Plans will be required and will need to follow State law on registration. Plans will have to evaluate compliance with current codes or utilize Existing Building Code for analysis.</b></p>		
<b>CERTIFICATE OF OCCUPANCY</b>	<b>PERMIT FEE</b>	<b>DEVELOPMENT FEES (applicable to change in use or increase in square footage)</b>
	<b>\$150.00</b>	