



Permit #: \_\_\_\_\_

Received Date: \_\_\_\_\_

# City of Apache Junction

Division of Building Safety and Inspection

300 E. Superstition Boulevard • Apache Junction, AZ 85119

Ph: (480) 474-5156 • email: buildingpermits@AJCity.Net

## Application for Park Model Connections Permit

PLEASE TYPE OR PRINT.

PERMIT RELEASE MAYBE DELAYED UNLESS ENTIRE FORM IS COMPLETED

<input type="checkbox"/> New Park Model Set		<input type="checkbox"/> Replace Park Model		<input type="checkbox"/> Re-locate Park Model	
RV Subdivision/Park Name		<input type="checkbox"/> RV Subdivision <input type="checkbox"/> RV Park		**Park Models are not allowed outside of RV Subdivisions or RV Parks.	
Job Site Street Address				<i>Park Models are not covered under the Manufactured Home licensing or permitting requirements of the State of Arizona.</i>	
Assessor's Parcel Number	LOT/SPACE Number				
Property Owner		Property Owner Mailing Address			
Property Owner Phone Number		Property Owner Email			
Park Model Purchaser (Tenant)		Park Model Purchaser Mailing Address			
Park Model Purchaser Phone Number		Park Model Purchaser Email			
Park Model Installer		AZ License #		ROC License Type (Do not use MH license)	
PM Installer Contact Phone Number		PM Installer Mailing Address			

PLEASE PROVIDE ALL NECESSARY INFORMATION

PM Dimensions: L _____ x W _____	Square Footage PM:	Sq. Ft. Garage	Sq. Ft. Carport	Sq. Ft. Awnings	Sq. Ft. Screen Room
<b>Accessory Equipment/Structures:</b> <input type="checkbox"/> A/C <input type="checkbox"/> Evaporative Cooler <input type="checkbox"/> Front Awning <input type="checkbox"/> Rear Awning <input type="checkbox"/> Skirting <input type="checkbox"/> Permanent Foundation <input type="checkbox"/> Deck/Porch <input type="checkbox"/> Garage <input type="checkbox"/> Screened Room <input type="checkbox"/> Patio Room (65% glazing) <b>(Room additions are separate permit)</b>					
PM Dealer Name:	Dealer Address:		Dealer Phone Number:		Dealer License #:
PM Manufacturer:	PM Serial #:	PM Model:		Year:	
<b>Utility Connections to be made:</b> <input type="checkbox"/> Sewer <input type="checkbox"/> Septic <input type="checkbox"/> Electric <input type="checkbox"/> Water <input type="checkbox"/> Natural Gas <input type="checkbox"/> LPG   Sanitary District: _____					
List all existing structures:	Total Cost: \$	<b>** Park Model to be installed per Manufacturer's Installation instructions, which must be onsite at inspection. If no Manufacturer's instructions available then a plan is to be submitted by Park Model setter.</b>			

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The following work is subcontracted as follows (applicable if the setters AZ license category does not cover the work):

- A/C     Evaporative Cooler     Front Awning     Rear Awning     Skirting     Permanent Foundation     Deck/Porch
- Garage     Screened Room     Patio Cover (65% glazing)

The responsible licensed subcontractors are:

Name	Contact Number	License Class	Lic. #	Work

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICANT** **Telephone #:**  
**Email address:**

PRINT NAME OF PERSON TO CONTACT WHEN PERMIT IS READY TELEPHONE #:  
EMAIL ADDRESS:

***I hereby certify that I have read this application and state that the above information is correct and accurately reflects the intended scope of work and matches the accompanying plans. I declare that I am the owner or duly authorized agent of the owner. I agree to comply with all Federal, State and City laws, codes and ordinances related to building construction, zoning and use/occupancy requirements. I hereby authorize representatives of the City of Apache Junction to enter upon the above mentioned property for inspection purposes.*** An application for which no permit is issued within 45 days following the date of application shall expire by limitation. A written request for an extension can be made one time. It is at the discretion of the Building and Safety Manager whether the extension will be granted.

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Revised 8.28.2019 JDZ

**Office Use Only:**

PM Set Permit Fee: \$300.00; Mechanical Fee, A/C: \$150; Total \$450.00

Flood Plain:    **Y**    **N** FEMA Map Panel #: \_\_\_\_\_ ZONE: \_\_\_\_\_

Licenses Allowed: Setting- none specified; Electrical- R-11, C-11, CR-11; A/C- R-39, R-39R, C-39, C-39R, CR-79; Plumbing Hook-up- R-37, R-37R, CR-37, CR-77, CR-80, C-37, C-77; Awnings/Carports/Patio Covers- B-01, B-02, B-03, B-04, [R-17, CR-17 and A-11 (steel/aluminum only)], R-62, CR-3.

**Building and Safety Division**  
**City of Apache Junction**  
PARK MODEL PERMIT AND INSTALLATION STANDARDS

**§ 7-1-11 Construction Standards for Manufactured Home, Mobile Home, Park Model and Recreational Vehicle Standards (2019 Administrative Code)**

(D) Park Models and park trailers. Park model installation shall follow the manufacturer's installation instructions or if the installation instructions are not available, the installation requirements for a model similar in length, width and height. The PM shall be secured against overturning. Where temporary electrical, water, and sewer connections are not provided with the unit, hard connections shall be made in accordance with the Technical Codes. PMs will have properly installed skirting along all sides. To obtain a PM set permit, properly licensed electrical, mechanical, plumbing and/or metal structure contractors shall be identified when applying for the permit. PM installation or use is not allowed outside of approved recreational vehicle parks or subdivisions, or manufactured home parks or subdivisions.

(1) Allowable PM attached accessory structures shall be constructed per the following and the Technical Codes.

(a) Metal awnings shall have a current evaluation report and current engineering.

(b) Patio enclosures shall comply with IBC Appendix I (Appendix H of 2018 IRC is also allowed) as adopted by this chapter.

(c) HVAC systems shall be installed per the Technical Codes including the Mechanical Code and Energy Code.

(d) Photovoltaic or solar water heating systems, when the manufacture has designed the PM to support the installation of a photovoltaic or solar water heating system, and has made provisions for connection of such system, the installation shall comply with the manufacturer's instructions and the Technical Codes.

(2) Allowable PM detached accessory structures shall be constructed in compliance with the Technical Codes.

(a) Allowable detached accessory structures include:

(i) storage rooms or sheds,

(ii) engineered self-supporting shade structures (porches, carports, metal and non-metal awnings)

(iii) habitable room additions not exceeding the square footage of the PM, and built per the Residential Code or the Building Code,

(iv) decks, and,

(v) detached garages.

(3) PMs may not be altered from their original layout, and the plumbing, electrical and mechanical systems may not be altered. PMs manufactured with duct work and intended to be connected to a package unit are acceptable. The installation of exterior plaster (stucco), stone veneer, and brick veneer to a PM is prohibited. The original PM manufacturer can alter the exterior of an existing PM model after submitting a letter- for a specific site and specific PM- with specifications showing the PM model will still comply to the standard under which it was built, to the Division of Building Safety and Inspection.