



City of Apache Junction Volunteer Application

Volunteer Opportunity _____ Department _____

Name _____

List all other names used (maiden, etc.) _____

Address _____
(Street) (City) (State) (Zip Code)

Telephone Number _____ Emergency Contact/Phone _____

E-Mail Address (Optional) _____

Some volunteer positions have a minimum age requirement. Please mark your age group below:

- age 12-15 age 16-17 age 18-20 age 21 or older

Valid Driver's License Yes No Lic. # _____ State _____ Expires _____

Have you ever been employed by the City of Apache Junction? Yes No

If yes, when and what was your title? _____

Are you currently employed by the City of Apache Junction? Yes No

If yes, what is your current title? _____

Are you related to any City employee or City Council Member? Yes No

If yes, Name _____ Relationship _____

Have you interviewed or worked for the City for either a paid or volunteer position in the past 5 years? Yes No

If yes, please explain: _____

Check highest grade level completed:

Grade School 6 7 8 High School 9 10 11 12 GED College 1 2 3 4 MORE

List any education, licenses, certifications, skills, etc. that may be pertinent to the volunteer opportunity you are seeking:
(Example: Keyboarding, Telephone, Animal care, Bilingual, etc.)

Employment/Volunteer History: (May attach a resume)

Day(s) available to volunteer: Mon Tues Wed Thu Fri Sat Sun Time available: a.m. p.m.

If you are not available year round, what months are you available? _____

Why are you interested in volunteering? _____

List 3 references (name, title if known, contact information) that can verify information you have provided

Have you been convicted of a crime other than a minor motor traffic violation? Yes No

Have you been convicted of a felony or do you have a felony charge currently pending? Yes No

If you answered yes to either of the two questions above, give details including charges, dates and locations.
(Convictions will not necessarily disqualify an applicant from volunteering).

Certification of Applicant

Initial	I certify that all statements made on all application materials are true and accurate. I understand that false information (misrepresentation or omission of information) will disqualify me for assignment or cause my subsequent dismissal. I authorize investigation of all statements contained herein. I also authorize the employers and/or references listed to release any and all information concerning my previous employment and/or volunteer assignments and any pertinent information they may have and release all parties from any liability for any damages that may result from furnishing such information.
Initial	I consent to having a background history check, which may include fingerprinting. I have attached the authorization to conduct an investigative background check and consent for release of personal information to this application.
Initial	If assigned a volunteer position, I agree to report any future convictions, other than minor traffic infractions that I receive to the program supervisor.
Initial	I understand that if I am accepted as a volunteer, I am subject to release at any time.
Initial	I understand the City only provides Worker's Compensation insurance for volunteers in Public Safety and will follow the Administrative Procedure regarding any accident, illness or incident.
Initial	I understand and agree that, if I am accepted by the City of Apache Junction as a volunteer, I have no expectation of privacy in desks, files, lockers, computers, vehicles or other property owned by the City.
Initial	I understand that the Smoke Free Arizona Act passed by voters in November, 2006, through Proposition 201, prohibits smoking in most indoor places including restaurants and bars. The definition of enclosed areas includes a "reasonable distance" from any entrances, windows, and ventilation systems. In keeping with the provisions of the Act, smoking is prohibited in any location except those locations specifically identified through posted signage.
Initial	I will keep the Department advised of changes in my address and/or phone numbers or status.
APPLICATIONS WITHOUT REQUIRED INITIALS AND SIGNATURES WILL BE REJECTED.	

Applicant Signature

Date

Applicant Printed Name

Parent/Guardian Signature (if under 18)

Date

Parent/Guardian Printed Name

Phone Number

Please remit completed application to the applicable City Department at:
300 E. Superstition Blvd.
Apache Junction, Az. 85119

Or email completed application with necessary electronic signatures to the appropriate Department contact.

NOTE: When advised, reasonable accommodation will be made in order for a qualified applicant with a disability to participate in any phase of the volunteer application process. Please call (480) 474- 2617 or TDD (480) 983-0095 to discuss how your needs may be accommodated

AUTHORIZATION TO CONDUCT AN INVESTIGATIVE BACKGROUND CHECK AND CONSENT FOR RELEASE OF
PERSONAL INFORMATION

As part of the process for evaluating a candidate for employment or to be a City volunteer, investigative inquiries, which may include fingerprinting, will be made by the City in which information is obtained through contact with criminal records sources, Department of Public Safety, the Federal Bureau of Investigations, educational and vocational institutions (both public and private), certification boards and licensing agencies, personal and professional references and business associates and other parties with whom the prospective employee or volunteer is acquainted.

I hereby acknowledge that I have read and understand the paragraph above and I hereby authorize and request any present or former employer, education or vocational institution (both public and private), law enforcement agencies or other individuals having knowledge about me to furnish the City of Apache Junction, Arizona with any and all such information in their possession and I hereby waive any and all privacy rights that are associated with such information being disseminated to the City of Apache Junction.

Name (please print): _____

Signature: _____

Date: _____

Phone Number: _____

If name has changed, print, former name(s) and any aliases below:

