AGENDA

1. CALL TO ORDER.

2. ROLL CALL.

3. SECOND INTERVIEW OF FOUR APPLICANTS FOR THE CITY COUNCIL VACANCY. DISCUSSION ON REMAINING STEPS IN THE SELECTION AND NOMINATION PROCESS.
   On April 18 council interviewed nine applicants for the council vacancy and publicly narrowed the field to four. Per council direction these four will be given a second interview at the April 30th work session.

4. PRESENTATION AND DISCUSSION ON GILA RIVER INDIAN COMMUNITY STATE SHARED REVENUE PROGRAM GRANT APPLICATIONS FOR FISCAL YEAR 2012-2013.
   Staff respectfully requests city council review and discuss the possible projects to be submitted to the Gila River Indian Community for grant funds. At the end of the discussion, staff is respectfully requesting an indication of which projects to move forward in the application process.

5. PRESENTATION AND DISCUSSION ON TRANSPORTATION ENHANCEMENT PROGRAM ROUND 19 FUNDING OPTIONS.
   Staff respectfully requests city council review and discuss staff's recommendations regarding Transportation Enhancement Program Round 19 funding. Staff is respectfully recommending that: 1) an enhancement project on the Apache Trail from Rennick to Ironwood be submitted as a local project and 2) no project be submitted as a State project. This program was formerly known as the TEA-21 Program.

6. PRESENTATION AND DISCUSSION ON PROPOSED RESOLUTION NO. 12-12, DECLARING THAT PORTIONS OF PUBLIC ROADWAY EASEMENTS LOCATED ON NINTH AVENUE BETWEEN BOWMAN ROAD AND CORTEZ ROAD AS SET FORTH IN EXTINGUISHMENT CASE EX-12-12 ARE NO LONGER NECESSARY FOR PUBLIC USE.
   Staff respectfully requests the extinguishment of Ninth Avenue between Bowman Road and Cortez Road. The Public Works Department wishes to alleviate the multiple permanent structure encroachment issues along the Ninth Avenue alignment and by granting this extinguishment it would remedy the encroachment issues.

7. PRESENTATION AND DISCUSSION OF AGREEMENT WITH PETDATA, INC FOR ANIMAL LICENSING SERVICE.
   Staff respectfully requests council approval to enter into an animal licensing agreement with PETDATA, Inc. With this agreement, PETDATA, Inc. will manage the daily operations of animal licensing for the City. This agreement will be for a term of three years from the effective date. The one time start-up fee of $1000.00 will be paid from donated funds through the Friends of Apache Junction. In addition the city is responsible for payment of $3.90 per license throughout the term of the agreement. At an approximate cost of $7,000.00 per year.

8. PRESENTATION AND DISCUSSION ON CHANGES TO THE CITY OF APACHE JUNCTION PERSONNEL RULES.
   Human Resources Director Liz Riley will present and discuss with council the proposed changes to the City of Apache Junction Personnel Rules that affect general provisions, attendance and leave, on-call pay and the city's holiday structure.

9. ADJOURNMENT.
the City Clerk’s office:

300 East Superstition Boulevard, Apache Junction, AZ
Monday through Thursdays, 7:00a – 6:00p, excluding holidays.

If any person with a disability needs any type of accommodation, please notify the Human Resources Office, at (480) 474-2617 or (480) 983-0095 (TDD) at least 72 hours prior to the scheduled time.
TO: City Manager's Office
FROM: Kathy Connelly, City Clerk
DATE: April 30, 2012

Agenda Type: Work Session Agenda
Council Priority Focus Area: Required by Federal Law or State Statute

TITLE OF AGENDA ITEM:
SECOND INTERVIEW OF FOUR APPLICANTS FOR THE CITY COUNCIL VACANCY. DISCUSSION ON REMAINING STEPS IN THE SELECTION AND NOMINATION PROCESS.

ACTION REQUESTED:
Presentation and Discussion

DISCUSSION / BACKGROUND INFORMATION:
On April 18 council interviewed nine applicants for the council vacancy and publicly narrowed the field to four. Per council direction these four will be given a second interview at the April 30th work session.

FISCAL IMPACT:

OPTIONS / ALTERNATIVES:

RECOMMENDATION:

ATTACHMENTS:
Click to download

Council Selection Memo
APRIL 18, 2012

MEMORANDUM TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

THROUGH: GEORGE R. HOFFMAN, CITY MANAGER

FROM: KATHLEEN CONNELLY, CITY CLERK

SUBJECT: SECOND INTERVIEWS – COUNCIL APPLICANTS

At the April 16 work session council interviewed nine residents who submitted applications for the city council vacancy. At the April 17 regular meeting council narrowed the field to four applicants and chose the April 30th work session as the date for the second round of interviews.

Selection of a final applicant will be on the May 1 regular meeting agenda.

Please contact me if you have any questions.
TO: City Manager's Office  
FROM: Roger S. Hacker, Revenue Resources Manager  
DATE: April 30, 2012

Agenda Type: Work Session Agenda  
Council Priority Focus Area: Revenue Development

TITLE OF AGENDA ITEM:  
PRESENTATION AND DISCUSSION ON GILA RIVER INDIAN COMMUNITY STATE SHARED REVENUE PROGRAM GRANT APPLICATIONS FOR FISCAL YEAR 2012-2013.

ACTION REQUESTED: 
Presentation and Discussion

DISCUSSION / BACKGROUND INFORMATION: 
Staff respectfully requests city council review and discuss the possible projects to be submitted to the Gila River Indian Community for grant funds. At the end of the discussion, staff is respectfully requesting an indication of which projects to move forward in the application process.

FISCAL IMPACT: 
Budgetary Approval Not Required

OPTIONS / ALTERNATIVES: 
Policy Discussion (list specific options/alternatives)

RECOMMENDATION: 
The City Council could:

1. Direct staff to move forward with all projects.
2. Direct staff to move forward with some of the projects.
3. Direct staff to move forward with none of the projects.

ATTACHMENTS: 
Click to download
- Staff Report
- Summary: Meals While You Heal
- Summary: Senior Transportation
- Summary: Health Career Initiative
- Summary: Fit Families
- Policies: State Shared Revenue
MEMORANDUM

DATE: April 16, 2012

TO: The Honorable Mayor and City Council

THROUGH: George Hoffman, City Manager
           Brad Steinke, Development Services Director

FROM: Roger S. Hacker, Revenue Resources Manager

SUBJECT: Gila River Indian Community State Shared Revenue Program
          Grant Applications For Fiscal Year 2012-2013.

REQUEST

Staff respectfully requests that the City Council review and discuss potential projects to be
submitted to the Gila River Indian Community State Shared Revenue Program for Fiscal Year
2012-2013 funding. Please see Attachments 1-4 for summaries of the proposed projects.

At the end of the discussion, staff respectfully requests an indication of which project(s) to move
forward in the application process. The resolutions for the selected projects, a mandated part of
the Gila River application, will be presented to the Council during the May 14, 2012 and May 15,
2012 Council work session and meeting.

BACKGROUND

Gila Community

In November 2002, the voters of Arizona approved Proposition 202 which initiated new gaming
compacts between the State of Arizona and the Native American tribes. An important provision
of Proposition 202 was the sharing of gaming revenues with the State. Henceforth, tribes would
be assessed by the State a percentage of their gross gaming revenue. Tribes had the option of
either paying all of this assessment into a State managed fund or to pay 88% of the assessment
into the State managed fund and retain 12% of the assessment for distribution as grants.

The Gila River Indian Community (“GRIC”) exercised its option to retain and administer 12% of
State shared revenue. Known as the Gila River Indian Community State Shared Revenue
Program, the Program makes “Distributions to cities, towns, or counties for government services
that benefit the general public, including public safety, mitigation of the impacts of gaming, or
promotion of commerce and economic development.” Gila River’s policy is to generally limit the
distributions to cities, towns, and counties in Maricopa and Pinal Counties. Funding priorities
include: 1) Public Safety (police, fire, EMS); 2) Transportation Facilities; 3) Health Care
Services; 4) Economic Development; and 5) Education.
The law also stipulates that local nonprofits may submit applications to tribal entities if the nonprofit organization is “sponsored” by an appropriate municipality. In such cases, the municipality agrees to act as a conduit for the grant funds. The municipality receives the grant funds from the tribal entity and in turn issues a check to the nonprofit agency.

**City of Apache Junction Applications**

Since the inception of the grant program, the City has received funding from GRIC for two public safety projects: $77,958 to purchase an automated fingerprinting identification system (2006) and $62,702 to purchase equipment to be used in Operation: DUI Purge (2007). Public safety projects not funded include the purchase of: a Fire Arms Training System (2008); eight mobile data terminals (2009); three mobile data terminals (2010); and an evidence recovery vehicle (2011).

In addition, in 2011 Economic Development’s application for an electronic community message marquee and Parks and Recreation’s application for support of its Fit Family Program were not funded.

**Local Nonprofit Applications**

In June 2012, the City Council adopted resolutions sponsoring the applications of East Valley Adult Resources ("EVAR") and The Center. EVAR requested funds to support the senior transportation program at the Apache Junction Active Adult Center; EVAR will be notified in May 2012 if the project was awarded FY 2011-2012 Phase 2 funding. The Center requested funds to support a community health outreach worker at its agency; the project was not funded.

In August 2011, the City Council adopted policies entitled “Indian Community State Shared Revenue Program: Local Nonprofit Participation”. See Attachment 5 for a copy of the Policies. The document outlines the procedures and criteria to be utilized by the City for subsequent requests by local nonprofit organizations for "sponsorship" of potential grant applications. The following criteria for sponsorship were adopted by the Council:

The applicant organization must:

- Be legally recognized by the Internal Revenue Service as a 501 (c) 3 organization;
- Be in good standing with the City (e.g. have a current business license);
- Provide a needed service to the residents of Apache Junction;
- Have a physical presence in the community (e.g. branch office, satellite office);
- Maintain appropriate insurance (e.g. Directors and Operators Liability Insurance); and
- Be willing to name the City of Apache Junction as a co-insured if its project is funded.

The proposed project must:

- Be a priority as articulated by the Gila River Office of Special Funding;
- Be submitted to the City’s Revenue Resources Manager in a timely fashion and in the required format;
- Address an identified need within the City of Apache Junction; and
- Not duplicate a project to be submitted by the City to Gila River during the same funding cycle.
DISCUSSION

This year, staff is forwarding to the City Council for consideration a mixture of projects from the City (one) and local nonprofits (three).

Projects for consideration by Council include:

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount Requested</th>
<th>GRIC Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals While You Heal</td>
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<td>health</td>
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<tr>
<td>Senior Transportation Program</td>
<td>$41,000</td>
<td>transportation</td>
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<tr>
<td>Health Career Initiative for Apache Junction High School Aged Youth</td>
<td>$21,577</td>
<td>education, health</td>
</tr>
<tr>
<td>Fit Families Program</td>
<td>$13,800</td>
<td>health, transportation</td>
</tr>
</tbody>
</table>

Meals While You Heal and the Senior Transportation Program were submitted by East Valley Adult Resources. EVAR was advised by GRIC grants staff to re-submit its senior transportation project. If the project is awarded FY 2011-2012 Phase 2 funding, GRIC will remove the FY 2012-2013 application from consideration. The meals project is contained as Attachment 1. The transportation project is contained as Attachment 2.

The health career initiative was submitted by The Center. The project is contained as Attachment 3.

Fit Families was submitted by Parks and Recreation Department. The project is contained as Attachment 4.

RECOMMENDATION

Staff respectfully recommends that Council discuss the four projects under consideration and indicate which project(s) should move forward in the grant application process.

Staff respectfully recommends that the Council sponsor the projects submitted by the local nonprofit organizations. The projects meet the criteria for sponsorship as stipulated in the “Indian Community State Shared Revenue Program: Local Nonprofit Participation” document.

ACTION REQUIRED

Review and discuss projects. Indicate which project(s) should move forward in the grant application process

Attachment 1: Meals While You Heal (East Valley Adult Resources)
Attachment 2: Senior Transportation Program (East Valley Adult Resources)
Attachment 3: Health Career Initiative for Apache Junction High School Aged Youth (The Center)
Attachment 4: Fit Families Program (Parks and Recreation Department)
Attachment 5: Indian Community State Shared Revenue Program: Local Nonprofit Participation
Attachment 1

Project Summary: Meals While You Heal

Applicant: Apache Junction Active Adult Center (dba East Valley Adult Resources)

Contact: Dan Taylor, Executive Director; 964-9014 ext. 103; dantaylor@evadultresources.org

Project: Meals While You Heal

Need: East Valley Adult Resources (EVAR) provides a variety of nutritional options for older adults from meals served at a Center to home delivery. A primary reason seniors are readmitted to hospital is due to malnutrition. The statement “So no senior goes hungry” is critical to a senior who has recently been released from a hospital or is recovering from an acute illness. Meals While You Heal is one of EVAR’s unique nutrition options which provide 14 frozen meals delivered by our Outreach Specialists for seniors who are suffering from an acute illness, chronic illness, or recent discharge from the hospital. One of EVAR’s Outreach Specialist conducts a mini-assessment at the time of meal delivery and connects the person to other health and social services provided by EVAR, such as Assistance for Independent Living, as well as other community services. A second delivery of 14 frozen meals is available if requested by the client. The suggested donation is $2.75 per meal.

Proposed: EVAR wants no senior to wonder where their next meal is coming from and whether or not they can pay. Meals While You Heal is based totally on the need of seniors at a critical time in their lives. Meals While You Heal provides the emergency meals to those seniors who are recovering from an acute illness to aid in their recovery.

- Provide emergency frozen meals (7 or 14 packs) to at least 200 “at-risk” seniors.
- Provide follow up with each person to ensure they are recovering and/or provide them with additional supportive services.

Duration: January 1, 2013 to December 31, 2013

Project Budget: $50,120

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<th>Item</th>
<th>Amount</th>
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</thead>
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<tr>
<td>Staff wages</td>
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<tr>
<td>Staff ERE</td>
<td>$ 4,275</td>
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<tr>
<td>Food costs</td>
<td>$ 13,000</td>
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<tr>
<td>Supplies</td>
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<tr>
<td>Travel</td>
<td>$ 1,845</td>
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<tr>
<td>Total</td>
<td>$ 50,120</td>
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</table>
The budget is based on:
1. A variety of staff persons which include Food Prep Workers, Outreach Specialists, etc.
2. Food costs and supplies.
3. Mileage to deliver the meals.

This project budget is for the *Meals While You Heal* program. That program generates 7,021 meals at a per meal cost of $7.13.

**Amount Requested:** $25,000

- Staff wages: $13,000
- Staff ERE: $1,950
- Food costs: $9,205
- Travel: $845
- Total: $25,000

This program receives no federal or public dollars and is funded from the generosity of individuals and businesses. It is currently in jeopardy due to a reduced level of donations. The Board of Directors feels strongly about this vital service, but additional funds must become available or difficult decisions will have to be made.

**Other Funders/partners** $25,120

Projected funding includes: $13,250 donations from program recipients; and 12,120 that will need to be secured.

**Anticipated Outcomes:** It is anticipated that the grant funds will enable *Meals While You Heal* to annually provide:

- 8,000 meals delivered to persons who have recently been discharged from the hospital.
- 240 trips to the older adults home for meal delivery and follow-up.
- 500 phone calls to ensure the person is recovering and/or to find additional supportive service.

**GRIC Priority:** Health Care Services - Elderly

One of the priority populations listed by the Gila River Indian Community is elderly services. For seniors proper nutritional support is critical to the health of seniors to age successfully. In America, no senior should go hungry. Unfortunately, hunger among seniors is a growing crisis -
doubling in recent years. According to a 2009 study, five million seniors face a threat of hunger, three million at risk of going hungry and one million cannot afford to buy food.

Persistent hunger and malnutrition leads to multiple chronic diseases that result in expensive hospitalizations and nursing home or other long-term care placements. With the national deficit skyrocketing, spending billions on Medicare, Medicaid and nursing home care due to malnutrition doesn't seem like a reasonable solution. *Meals While You Heal* offers a simple and unique solution – get nutritional meals in the hands of seniors who need it most now!
Attachment 2

Project Summary: Senior Transportation Program

Applicant: Apache Junction Active Adult Center (dba East Valley Adult Resources)

Contact: Dan Taylor, Executive Director; 964-9014 ext. 103; dantaylor@evadultresources.org

Project: Senior Transportation Program

Need: The Apache Junction Active Adult Center currently operates a schedule only transportation service for disabled and older adults providing direct assistance in getting to the center, grocery and medical appointments. The medical appointment component has been expanded over the last two years to include direct transportation assistance three days a week with a special emphasis on services to veterans. Veterans often need transportation to the Southeast Veterans Affairs Health Care Clinic located in the former Williams Air Force Base Hospital. The Clinic serves veterans in the East Valley including: Apache Junction, Casa Grande, Chandler, Coolidge, Florence, Mesa, Superior, and Queen Creek, Arizona. Transportation services are provided through the use of five vehicles and four part-time drivers. The vehicles have been obtained through a variety of grants over the past 7 years.

The operational funding for this program has been solid over the last several years with one of the major funding sources being the Lottery profits (i.e. LTAF II), which the City of Apache Junction City Council annually designated for this service. The designated lottery funds were swept into the general fund by the State of Arizona Legislature and are no longer a funding option. Approval of this funding request will allow the program to continue to provide Apache Junction residents with over 800 one-way trips monthly.

The word “independence” can mean many things to people. To many Apache Junction residents independence means the ability to leave their home, attend the Active Adult Center, go to a medical appointment or complete the vital task of weekly grocery shopping and getting prescription medication. The Apache Junction Active Adult Center with their door to door van transportation service has made it possible for 186 (59% over the age of 75) of older adults to remain independent this year by providing access to food, medical care, social services and activities. The demographics of the recipients of the transportation service are over 75 years, have at least one chronic illness and no longer drive.
**Proposed:** The project proposes to provide the following transportation services to those seniors and disabled adults no longer able to drive:

- At least 20 persons daily to and from the Active Adult Center for lunch, health education, exercise, and other programs;
- 50 people to doctor appointments monthly;
- 100 trips monthly to purchase nutritional and other needed products from local retailers; and
- Enhanced medical transportation to the Southeast Veterans Clinic from one day a week to an “as requested” component of the system.

**Duration:** January 1, 2013 to December 31, 2013

**Project Budget:**

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<td>Communications</td>
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<td><strong>Total</strong></td>
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</tr>
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</table>

The budget is based on: 1) three drivers working 1350 hours/year; 2) operating a fleet of 5 accessible vans; 3) providing maintenance, gasoline, insurance, etc for the fleet.

This project budget is for the transportation program at the Apache Junction Active Adult Center. That program generates 9,548 transportation units (one way trip) per year; the unit cost is $8.60. In comparison the East Valley Dial-A-Ride currently has a unit cost of $35.50.

**Amount Requested:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff wages</td>
<td>$23,000</td>
</tr>
<tr>
<td>Staff ERE</td>
<td>$3,400</td>
</tr>
<tr>
<td>Vehicle operations/maintenance</td>
<td>$14,600</td>
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<td><strong>Total</strong></td>
<td><strong>$41,000</strong></td>
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</tbody>
</table>

The amount requested will replace the funds that historically had been provided by the City through its LTAF II annual allocation. Those funds are not longer available.
Projected funding includes: $20,000 from the Pinal/Gila Council for Senior Citizens; $15,000 from the Section 5317 New Freedom Program (federal funds administered by ADOT); $4,250 donations from program recipients; and $1,865 that will need to be secured.

**Anticipated Outcomes:** It is anticipated that the grant funds will enable the Senior Transportation Program to annually provide:

- 850 doctor appointments trips;
- 7,025 trips to and from the Active Adult Center;
- 1,650 trips to purchase nutritional and other needed products from local retailers; and
- 210 trips to the Southeast Veterans Clinic; this represents a 15% increase from the current year. Each trip is 22 miles each way.

**GRIC Priority:** Transportation

One of the priorities listed by the Gila River Indian Community is transportation. For older and disabled adults transportation continues to be the number one issue in their ability to remain independent. East Valley Adult Resources (EVAR) has operated a transportation service for over 14 years in the City of Apache Junction for disabled and older adults. The transportation system has five vehicles on the road daily to provide transportation and provide older homebound adults home delivered meals. The development and implementation of this system shows what can happen when a nonprofit and a City truly care about its residents, especially those in their later years who can no longer operate a vehicle.

The transportation service transports between 20-30 persons on a daily basis providing a scheduled service to the active adult center, grocery store and medical appointments with the focus on maintaining their independence. A donation is requested for the transportation assistance, but not required. The service operates on a five day a week schedule (Monday-Friday) from 9:00 a.m. – 4:00 p.m.
Project Summary: Health Career Initiative for Apache Junction High School Aged Youth

Applicant: Empowerment Systems, Inc.

Contact: Ruthanne Wahlheim, (480) 367-6937, rwahlheim@emsysonline.org

Project: Health Career Initiative for Apache Junction High School Aged Youth

Need: Health professional workforce shortages are prevalent throughout Arizona and it is certainly the case in Apache Junction as the Health Resources and Services Administration (HRSA) has designated Apache Junction as a Health Professional Shortage Area (HPSA). HRSA develops shortage designation criteria and uses them to decide whether or not a geographic area, population group or facility is a Health Professional Shortage Area in the areas of primary medical care, dental or mental health providers. Without strategies to educate and promote youth to seek careers in a health profession, the shortages we currently experience will continue to increase and the future health and wellbeing of Apache Junction residents will be significantly compromised, and ultimately negatively impacting the community at large.

Proposed:

The Health Career Initiative program was designed to inform high school aged youth of health career field opportunities that are both clinical and non-clinical. This three day program gives an overview of the educational requirements, required internships, and extracurricular programs which are needed to enhance their knowledge in a health field, as well as provide them with available resources to further seek a health profession career. The program will focus on the following health careers as primary topic areas: nutrition, forensic science, sports medicine, and primary care.

Those participating have the opportunity to learn about various health careers by offering hands on activities related to the health field, engaging guest speakers from the health field, and general education on a particular topic. The topics presented are aimed at the most prevalent medical issues within the community, such as obesity, diabetes and heart disease. The education will be provided by a variety of mediums, such as games, Q&A, lecture and other interactive activities. At the conclusion of the three day program, a student will be well equipped with the knowledge and resources needed to pursue a health profession degree or certification.

Interactive activities are given on each day of the program. The first activity is a pre quiz to obtain a baseline to determine what knowledge the students may or may not have pertaining to a health career. For the last activity, the students will take a post quiz on what was taught within the course. The quizzes are scored to determine how much knowledge the student gained by the program.

The Health Career Initiative program has already been implemented at two charter schools in the Gila River Indian Community and is planned to continue in the 2012-13 school year. Our goal is replicate the program and offer it high school aged youth in Apache Junction.
Program Objectives:

- Students will be knowledgeable in the different career choices within a particular health field and where to look for this information.
- Students will know how to start their career and the requirements in education for obtaining a degree in the health field.
- Students will have an understanding of how important health careers are for health and wellness and the effects it has on lives and their communities.

A total of 24 health field day programs will be provided during the grant period. The program is coordinated and provided by a health professions intern through the Greater Valley Area Health Education Center (GVAHEC), a program of Empowerment Systems, Inc.

Duration: January 1, 2013 through September 30, 2013.

Project Budget:

- Student Support ($500 per health profession intern) 2 interns per 3 semesters $3,000
- Program Materials & Supplies $2,577
- Student Incentives for Completers $7,200
- Scrub shirts for class participants (20 students per class x 24 classes) $8,800

Total $21,577

Amount Requested: $21,577

Other Funders/Partners: Seeking partnership agreements with local high school and charter schools. Plan to have partnership agreements in place by June 30, 2012.

Anticipated Outcomes: It is anticipated that 60 to 70% of the students participating in the Health Career Initiative program will demonstrate increased knowledge pertaining to health careers. This percentage will be measured by the pre quiz and the post quiz stated in the program description. The pre quiz will show how much the students know about the chosen career field prior to the three day course of information. A post quiz will show the measurable outcome of what the students learned during the three day program.

GRIC Priority: Education (Health and Wellness) and Health Services
Attachment 4

Project Summary: Fit Families Program

Applicant: City of AJ Parks & Recreation Department

Contact: Liz Langenbach

Project: Fit Families Program

Need: Nutrition/Wellness coaching for youth and families and low cost opportunities for fitness; additionally assistance with transportation for youth to get to programs after school

Proposed: This would supplement what we are already doing with Fit Families (currently we have scholarships for those that can’t afford MGC membership; we have an incentive program for daily attendance to fitness activities; we offer one family event per month).

1. Community Needs Assessment/Survey of families (with follow up surveys) to determine needs, interests, perceived importance of nutrition/physical activity on health, barriers to eating healthy/being physically active, etc...

2. Offering fitness classes that are designed specifically for youth and families in mind (ultimately 2x per week; they can also take other fitness classes we offer)

3. Offering nutrition/wellness workshops, seminars, coaching programs to help families assess/improve/maintain physical activity and healthy eating habits (ultimately one program per month)

4. We will contract with professionals in the field but also train our own staff so that we can continue to offer many of the programs with existing staff hours in the future

5. Program will contract with the Apache Junction Unified School District to utilize afterschool bus transportation to some program activities.

Duration: January 1, 2013 to December 31, 2013

Project Budget: $23,329
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<th><strong>Amount Requested:</strong></th>
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<td>Contract fitness instructors</td>
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<tr>
<td>Contract seminar/workshop instructors</td>
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<td>MGC staff training</td>
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<td>Printing</td>
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<tr>
<td>Equipment</td>
<td>2,000</td>
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<tr>
<td>Supplies and prizes</td>
<td>1,000</td>
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<tr>
<td>Transportation</td>
<td>5,000</td>
</tr>
</tbody>
</table>

**In-kind Match:**  
$9,529

- In-house graphics | 729
- MGC Manager | 894
- Fitness Coordinator | 5,956
- Fitness Staff | 1,900

**Other Funders/partners:** Lost Dutchman Marathon Inc., Friends of Apache Junction, Arizona Regional Medical Center, AJUSD, potentially Mountain Health and Wellness

**Anticipated Outcomes:** Decrease of youth obesity in our community, and an increase in youth and families that are healthier. Outcomes will be determined by:

1. Increase in families/youth participating in fitness classes, MGC fitness area, youth sports (with us or other organizations), and other such behaviors.

2. Through coaching programs do pre/post health assessments with families through the life of the program.

3. Participant surveys that will ask the respondents to rate such factors as level of health, amount of physical activity, and other such behaviors.

**GRIC Priority:** Health and Transportation
PURPOSE OF DOCUMENT

The purpose of this document is to delineate criteria which the City may utilize to determine “sponsorship” of a nonprofit organization for participation in the Indian Community State Shared Revenue Program.

BACKGROUND

In November 2002, the voters of Arizona approved Proposition 202 which initiated new gaming compacts between the State of Arizona and the Native American communities.

An important provision of Proposition 202 was the sharing of gaming revenues with the State. Henceforth, tribes would be assessed by the State a percentage of their gross gaming revenue. Tribes had the option of either paying all of this assessment into a State managed fund or to pay 88% of the assessment into the State managed fund and retain 12% of the assessment for distribution as grants.

Several Native American communities (e.g. Gila River Indian, Ak-Chin, Fort Mc Dowell Yavapai) exercised their option to retain and administer 12% of State shared revenue. Known as the Indian Community State Shared Revenue Program, the Program makes “Distributions to cities, towns, or counties for government services that benefit the general public, including public safety, mitigation of the impacts of gaming, or promotion of commerce and economic development.”

Typical tribal funding priorities include: 1) public safety (police, fire, ems); 2) transportation; 3) health care services; 4) economic and/or community development; 5) education; and 6) environment.

The law also stipulates that local nonprofits may submit applications to tribal entities if the nonprofit organization is “sponsored” by an appropriate municipality. In such cases, the municipality agrees to act as a pass through for the grant funds. The municipality
receives the grant funds from the tribal entity and in turn issues a check to the nonprofit agency.

Communities choose to support nonprofit tribal grant applications because: 1) the law stipulates this role for municipalities; 2) it is a way to address local needs that government cannot (e.g. social services); 3) it is a way to assist local nonprofits; and 4) it is considered being a “good neighbor”.

Some tribal entities formalize the relationship between themselves and the pass through municipality by using an Intergovernmental Agreement (e.g. Fort Mc Dowell Yavapai Nation). See Addendum 1.

Other tribal communities (e.g. Gila River Indian Community) do not formalize this relationship rather they encourage the pass through municipality and the nonprofit organization to develop their own contractual agreement if so desired. See Addendum 2 for a sample Grant Pass Through Agreement that the City could utilize.

CRITERIA

I. CONSIDERATION FOR SPONSORSHIP

An organization may be considered for sponsorship by the City Council if it is legally recognized by the Internal Revenue Service as a 501 (c) 3 organization, is in good standing in the City (e.g. current business license), provides a service to the residents of Apache Junction, and has a physical presence in the community (e.g. branch office, satellite office).

II. NON COMPETE

An organization may be considered for sponsorship if its grant application is not determined by City staff to be in competition with an application to be submitted by the City to the same tribal community during the same funding cycle.

III. PROCESS TO BE UTILIZED

a. Grant Initiated by Nonprofit Organization

An organization wishing to be sponsored by the City should initiate contact with the City’s Revenue Resources Manager. The organization will provide information as requested by the Manager in a timely fashion so that the necessary City Council reports may be prepared.

The Revenue Resources Manager will present to the City Council a report summarizing the organizations seeking sponsorship, the projects to be funded, and a recommendation on whether or not to sponsor the agency. This information will be presented to the City Council during regularly scheduled work session(s) and City
Council Meeting(s).

The ultimate decision on sponsorship rests with the City Council. As directed by the tribal communities, sponsorship will be determined by the adoption of a City Council resolution authorizing the submission of the grant application under the auspices of Apache Junction. See Addendum 3 for a sample resolution.

b. Grant Initiated by an Indian Community

Some Indian Communities accept grant applications only by invitation (e.g. Salt River Pima-Maricopa Indian Community). In such cases, the Indian Community requests a nonprofit to submit a grant application that addresses a priority area of the Community; such applications still must be submitted through a sponsoring municipality.

If a nonprofit is requested by an Indian Community to submit a grant application that will address a need of the residents of Apache Junction, the City’s Revenue Resources Manager will work with the Indian Community and the City Council to facilitate the honoring of that request.

IV. STAFF RECOMMENDATION

City staff will meet with an agency requesting sponsorship to determine if the agency: 1) serves Apache Junction residents; 2) addresses an identified community need; 3) maintains necessary City registration(s); and 4) maintains Directors and Operators Insurance coverage (See Section V). Based upon this information, staff will prepare a recommendation of sponsor/do not sponsor and submit to the City Council for consideration.

V. DIRECTORS AND OPERATORS LIABILITY INSURANCE

It is a good business practice for a nonprofit to maintain a Directors and Operators Liability Insurance Policy as part of its insurance package. Such a policy protects the agency against allegations of wrongful acts or decisions that result in a financial loss. Nonprofit agencies seeking “sponsorship” by the City are encouraged to maintain such a policy and to name the City of Apache Junction as a co-insured. An agency’s financial inability to maintain such a policy will not eliminate an organization from consideration for sponsorship.

VI. ADMINISTRATIVE COSTS

The City will incur some administrative costs (e.g. staff time) for sponsoring a nonprofit organization. City staff will discuss with representatives of the nonprofit organization these costs and the possible reimbursement of them. Inability to reimburse the City for these administrative costs will not eliminate an organization from consideration for sponsorship.
VII. LIABILITY

As noted earlier, some tribal entities execute Intergovernmental Agreements (“IGAs”) between itself and the pass through municipalities. Such IGAs typically have language which holds the municipalities harmless for any malfeasances with the funds to be granted. When possible, the City will execute an IGA with the tribal community. See Attachment 1.

When an IGA is not utilized by the funder, the City will execute a Grant Pass Through Agreement with the nonprofit receiving funds. See Addendum 2.

VIII. MALFEASANCE

Because its role is limited to that of a financial pass through, the City has no responsibility for the re-cooping of grant funds or the pursuit of legal remedies should malfeasance by the funded nonprofit organization occur during the life of a grant contract. Financial malfeasance would be covered by a standard Directors and Operators Liability Insurance Policy. Malfeasance on the part of a nonprofit organization will preclude City sponsorship in future funding cycles.
TO: City Manager's Office
FROM: Roger S. Hacker, Revenue Resources Manager
DATE: April 30, 2012

Agenda Type: Work Session Agenda
Council Priority Focus Area: Community Infrastructure

TITLE OF AGENDA ITEM:
PRESENTATION AND DISCUSSION ON TRANSPORTATION ENHANCEMENT PROGRAM ROUND 19 FUNDING OPTIONS.

ACTION REQUESTED:
Presentation and Discussion

DISCUSSION / BACKGROUND INFORMATION:
Staff respectfully requests city council review and discuss staff's recommendations regarding Transportation Enhancement Program Round 19 funding. Staff is respectfully recommending that: 1) an enhancement project on the Apache Trail from Rennick to Ironwood be submitted as a local project and 2) no project be submitted as a State project. This program was formerly known as the TEA-21 Program.

FISCAL IMPACT:
Budgetary Approval Not Required

OPTIONS / ALTERNATIVES:
Federal Law Requirement

RECOMMENDATION:
Staff respectfully recommends that the City supports the staff's recommendations regarding Transportation Enhancement Round 19 funding and directs staff to begin the preparation of the grant application and supplemental documents.

ATTACHMENTS:
Click to download
- Staff Report
DATE: April 18, 2012
TO: The Honorable Mayor and City Council
THROUGH: George Hoffman, City Manager
Brad Steinke, Development Services Director
FROM: Roger Hacker, Revenue Resources Manager
SUBJECT: Transportation Enhancement Program ("TE") Round 19 Funding

REQUEST

Round 19 funding has been announced by the Arizona Department of Transportation ("ADOT") and the Central Arizona Association of Governments ("CAAG").

Staff respectfully requests that the City Council review and discuss staff’s recommendations regarding Round 19 funding. Staff respectfully recommends that the City: 1) submit an enhancement project on the Apache Trail from Rennick to Ironwood as a local project and 2) does not submit a State project.

At the conclusion of the discussion, staff requests that Council indicate which project(s) should be prepared for submission. If it is the City Council's decision to participate in the Round 19 process, staff will seek the adoption of a resolution(s) authorizing submission of an application(s) during the May 15, 2012 City Council meeting.

Applications must be submitted to CAAG by May 29, 2012.

BACKGROUND: TRANSPORTATION ENHANCEMENT PROGRAM

Eligible Activities

The TE program funds enhancement/beautification projects on either local streets/roads or State highways. The type of project (i.e. local street or State highway) dictates: 1) the amount of funds available; 2) the planning and implementation processes; 3) if a cash match and application review fee are required; 4) the responsible party for cost overruns and 5) the responsible party for ADOT services.

Eligible activities include twelve different types of activities. Projects must be “over and above” the normal scope of what can be provided by a municipality and must be directly related to surface transportation.
Permissible activities include:

- Provision of facilities for pedestrians and bicycles;
- Provision of safety and educational activities for pedestrians and bicyclists;
- Acquisition of scenic easements and scenic or historic sites;
- Scenic or historic highway programs (includes tourist and welcome center facilities);
- Landscaping and other scenic beautification;
- Historic preservation;
- Rehabilitation of historic transportation buildings, structures, or facilities;
- Preservation of abandoned railway corridors (including the conversion and use thereof for pedestrian or bicycle trails);
- Control and removal of outdoor advertising;
- Archaeological planning and research;
- Environmental mitigation addressing water pollution due to highway runoff or reduce vehicle-caused wildlife mortality while maintaining habitat connectivity; and
- Establishment of transportation museums.

Available Funds and City Obligations

Local Projects

$9 million is available; maximum amount that can be requested is $750,000; 5.7% cash match ($42,750) required; $5,000 ADOT application review fee required if the project is funded; City responsible for cost overruns; additional ADOT costs charged to the City—these costs are in addition to the review fee and the cash match.

State Projects

$5 million is available; maximum amount that can be requested is $1 million; no cash match required; no ADOT application review required; no responsibility for cost overruns; no ADOT costs charged to the City.

Timeline

- April 12, 2012    CAAG-ADOT meeting
- April 30, 2012   Presentation of staff recommendations to the City Council
- May 15, 2012     City Council adopt resolution (authority to submit, match)
- May 29, 2012     Applications due to CAAG
- June 22, 2012    Projects presented to the CAAG Board
- July 10, 2012    Applications due to ADOT
- October 3-5, 2012 Transportation Enhancement Review Committee meets
- January 2013     Projects awarded; documents executed
- Fall 2013       Notice to proceed
- Fall 2016       Construction begins
Changes to the Program

- Applications are now due in May.
- There will be yearly funding cycles.
- Applicants are now required to prove ownership of ROW in the application.
- For funded local projects, applicants will now be responsible for the costs that ADOT incurs while working on the project (e.g. site inspections, environmental reviews). These costs will be in addition to a 5.7% cash match and a $5,000 application review fee.
- CAAG will now review applications and rank them before presenting them to the TERC.

Implications of Changes

- Staff has limited time to research and prepare 2012 applications.
- Funding opportunities will occur every year.
- The stipulation on ROW makes some potential projects ineligible at this time.
- At this point, it is unclear the criteria that CAAG will use to rank its projects. It will be important, if possible, for the City to have input into the development of these criteria. In 2010 no CAAG projects received funding; TERC reported that the lack of prioritization was a major reason for receiving no funding.
- Making the local project grant recipient responsible for ADOT services could prove to be problematic to a municipality. At this point, there is not a cap on the amount of fees that can be charged back to a community. In addition, the municipality has no say over the types or amount of services that ADOT will provide. In its resolution, a city council will need to include language that stipulates that the municipality will accept responsibility for these ADOT fees. In essence, ADOT will be given a “blank check” for the services it provides.

It should be noted that ADOT staff is attempting to secure permission from the Federal Highway Administration to use federal funds to repay ADOT for the services provided on the local projects. If this occurs, the ADOT costs become another line item in the project budget. It is anticipated that an answer to this issue will be received by the time a community receives the notice to proceed on a project (Fall 2013). At the time this report was written, City staff was attempting to find out from ADOT if there are “escapes clauses” contained in the documents that will be executed in January 2013.

CITY’S PARTICIPATION IN THE PREVIOUS TEA-21 GRANT PROGRAM

- In 2003, Apache Junction was awarded $432,128 in Round 11 TEA-21 funds to install desert themed ground plane aggregate designs on the earthen triangles between the freeway and the on/off ramps of U. S. 60 at Ironwood. Project was completed in March 2007.
- In 2004, the City submitted an application for the Idaho exit off of the U.S. 60. Funding was denied.
• In 2005, the City submitted an application for an enhancement and safety project on Highway 88 and Superstition Boulevard; the project included the roads adjacent to the City and County complexes. Funding was denied.
• In 2006, Apache Junction was awarded $661,464 in Round 14 TEA-21 funds to install desert themed ground plane aggregate designs on the earthen triangles between the freeway and the on/off ramps of U. S. 60 at Tomahawk. A ribbon cutting celebration was held on April 15, 2010 to mark the completion of the project.
• In 2007, Apache Junction was awarded $751,809 in Round 15 TEA-21 funds to install desert themed ground plane aggregate designs on the earthen triangles between the freeway and the on/off ramps of U. S. 60 at Goldfield. A ribbon cutting celebration was held on April 15, 2010 to mark the completion of the project.
• In 2008, the City submitted a Round 16 application for desert themed ground plane aggregate designs on the earthen triangles between the freeway and the on/off ramps of U. S. 60 at Idaho. Funding was denied.
• In 2009, Apache Junction was awarded $812,669 in Round 17 TEA-21 funds to install desert themed ground plane aggregate designs on the earthen triangles between the freeway and the on/off ramps of U. S. 60 at Idaho Road. Preliminary planning will begin shortly.
• In 2010, the City submitted a local application for enhancements on North Apache Trail from Apache Trail to Idaho Road. Funding was denied.
• In 2010, the City submitted a state application for enhancements to the Old West Highway and Idaho Road (Highway 88) Intersection. Funding was denied.

RECOMMENDATIONS FOR CONSIDERATION BY THE CITY COUNCIL

Process

On April 17, 2012 City staff met to discuss possible TE projects and to prepare for Council a list of recommendations.

City staff included the City Engineer/Interim Public Works Director, Assistant to the City Manager, Economic Development Director, Business Advocate, CDBG and Housing Programs Coordinator, Parks Superintendent. The meeting was facilitated by the Revenue Resources Manager.

Because of the changes in the TE program, staff limited its discussion to projects:
1) that have “on the shelf” plans; 2) that were cited either in the Downtown Redevelopment and Implementation Strategy or other City planning documents; 3) whose applications could be realistically completed by staff in a competitive manner; and 4) projects that had no ROW issues.

Based on those parameters, staff recommended that: 1) no State project be submitted; and 2) a project along the Trail from Rennick to Ironwood be submitted as a local project.
State Projects

Staff first reviewed the City’s 2010 State application—the enhancement of the intersection of SR 88 and Old West Highway. That intersection is scheduled to be improved by ADOT to address safety issues. At this time, it is not known exactly what will be done to the intersection. It was thought that it would be more appropriate to wait and submit this project during the 2013 funding cycle.

Similarly, the Superstition/SR 88 roundabout that has previously been discussed is also in the design phase at ADOT to address safety issues. Again, not knowing what will come of ADOT’s plans, staff felt it more appropriate to wait and possibly submit for beautification enhancement funds at a later date after safety measures are implemented.

Lastly, staff looked at the rest area at the east entrance to the City to see if it was a viable project. It was not deemed so because: 1) staff would not have the time to develop the technical plans/specifications that are needed for the grant application; and 2) there are ROW issues with that property.

Local Projects

Apache Trail from Rennick to Ironwood. Enhancements could include landscaping and grading in the median, retaining walls, landscaping along the City ROW, decorative cross walk (optional), bases for the future installation of public art, curb, and gutter. The basic designs that were used on the Trail further east would serve as the “on the shelf” designs. This portion of the Trail (aka transition zone) was selected because it is the priority section listed in the DRIS. Public Works and Parks staff felt that the technical aspects of this project (e.g. budget, specifications) could be provided in the time available. Further, the group viewed this as phase one for future TE applications. Based on the City’s proven track record with the freeway exit ramps, ADOT may be inclined to fund a number of phases of this project in order to complete median enhancements extending the entire length of Apache Trail to Meridian Road (this was recommended in the DRIS as a unifying feature for downtown).

Other portions of the Trail were not selected for submission because they could be impacted by the findings of a future Planning Assistance Rural Areas study of the Trail. Because other sections have structural issues, it was felt that it was risky to propose work on other sections of the Trail.

Further work on North Apache Trail (“NAT”) was discussed. NAT was not selected because the group felt that it was too long to wait until 2016 to begin the next phase of NAT enhancements. CDBG and SSP applications will be submitted for phase two of NAT. It did not seem logical at this time to submit an application for phase three of the project.

Other local projects from previous years were reviewed and deemed not viable because of the shortened preparation time or other TE program requirements.
Submit No Applications

While this was not a recommendation of the group, the facilitator thought it important to include it for Council consideration. Because of budgetary constraints and unknowns, it may be in the City’s best interest not to submit any applications. Without diverting funds from other critical needs, some group members believe that there are not enough monies to maintain existing or future projects.

DISCUSSION

In its analysis of potential enhancement projects, staff considered: 1) previous Council decisions; 2) TE program requirements; 3) factors impacting potential projects; and 4) staff resources. Given those factors, staff believes that its recommendations are in the City’s best interest.

RECOMMENDATION

Staff respectfully recommends that the City Council supports the recommendations of the staff.

ACTION REQUIRED

1. Review and discussion of staff recommendations.
2. Direction to staff to begin the preparation of the grant application for the enhancement project on the Apache Trail.
TO: City Manager's Office  
FROM: Emile Schmid, P.E., Senior Project Engineer  
DATE: April 30, 2012

Agenda Type : Work Session Agenda  
Council Priority Focus Area: Community Development

TITLE OF AGENDA ITEM:  
PRESENTATION AND DISCUSSION ON PROPOSED RESOLUTION NO. 12-12, DECLARING THAT PORTIONS OF PUBLIC ROADWAY EASEMENTS LOCATED ON NINTH AVENUE BETWEEN BOWMAN ROAD AND CORTEZ ROAD AS SET FORTH IN EXTINGUISHMENT CASE EX-12-12 ARE NO LONGER NECESSARY FOR PUBLIC USE.

ACTION REQUESTED:  
Presentation and Discussion

DISCUSSION / BACKGROUND INFORMATION:  
Staff respectfully requests the extinguishment of Ninth Avenue between Bowman Road and Cortez Road. The Public Works Department wishes to alleviate the multiple permanent structure encroachment issues along the Ninth Avenue alignment and by granting this extinguishment it would remedy the encroachment issues.

FISCAL IMPACT:

OPTIONS / ALTERNATIVES:

RECOMMENDATION:  
Presentation and discussion.

ATTACHMENTS:  
Click to download  
- Memo to City Council  
- Resolution No. 12-12
Date: April 16, 2012

To: Honorable Mayor and Members of the City Council

Through: George Hoffman, City Manager

From: Giao Pham P.E., Interim Public Works Director

Subject: Extinguishment of Federal Patent Easements on Ninth Avenue between Bowman Road and Cortez Road. Proposed Resolution No. 12-12.

Federal Patent Easements (FPE’s) are one means whereby property is accessed by our citizens in portions of Apache Junction. FPE’s were established as a means to provide public roadway access to Federal Patent parcels, and to mitigate the need of local government to acquire right-of-way to provide access to otherwise landlocked parcels. FPE’s are typically a total of 66 feet in width with 33 feet on each side of common parcel lines.

Ninth Avenue from Bowman Road to Cortez Road has never been opened for public use or maintained by the City. The road is classified as local roadway. In addition, the FPE’s do not provide access to any parcels which would be landlocked in the event of extinguishment. Area transportation would not be adversely affected by an extinguishment of these portions of roadway easements.

The interim Public Works Director, in desiring to alleviate the multiple permanent structure encroachment issues along the Ninth Avenue alignment, initiated an extinguishment of the roadway easements along the alignment from Bowman Road to Cortez Road.
TO: City Manager's Office  
FROM: Jerald L. Monahan, Chief of Police  
DATE: April 30, 2012  

Agenda Type: Work Session Agenda  
Council Priority Focus Area: Public Safety  

TITLE OF AGENDA ITEM:  
PRESENTATION AND DISCUSSION OF AGREEMENT WITH PETDATA, INC FOR ANIMAL LICENSING SERVICE.  

ACTION REQUESTED:  
Presentation and Discussion  

DISCUSSION / BACKGROUND INFORMATION:  
Staff respectfully requests council approval to enter into an animal licensing agreement with PETDATA, Inc. With this agreement, PETDATA, Inc. will manage the daily operations of animal licensing for the City. This agreement will be for a term of three years from the effective date. The one time start-up fee of $1000.00 will be paid from donated funds through the Friends of Apache Junction. In addition the city is responsible for payment of $3.90 per license throughout the term of the agreement. At an approximate cost of $7,000.00 per year.  

FISCAL IMPACT:  

OPTIONS / ALTERNATIVES:  

RECOMMENDATION:  

ATTACHMENTS:  
Click to download  
No Attachments Available
TO: City Manager’s Office
FROM: Liz Riley, Human Resources Director
DATE: April 30, 2012

Agenda Type : Work Session Agenda
Council Priority Focus Area: Organizational Development

TITLE OF AGENDA ITEM:
PRESENTATION AND DISCUSSION ON CHANGES TO THE CITY OF APACHE JUNCTION PERSONNEL RULES.

ACTION REQUESTED:
Presentation and Discussion

DISCUSSION / BACKGROUND INFORMATION:
Human Resources Director Liz Riley will present and discuss with council the proposed changes to the City of Apache Junction Personnel Rules that affect general provisions, attendance and leave, on-call pay and the city’s holiday structure.

FISCAL IMPACT:

OPTIONS / ALTERNATIVES:

RECOMMENDATION:

ATTACHMENTS:
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 Cover Memo